

BRITANNIA ESTATES HOMEOWNERS ASSOCIATION, INC.
REQUEST FOR APPROVAL OF ARCHITECTURAL MODIFICATION

(This form must be completed and submitted when requesting an exterior change, including change of exterior color.)

TO: BRITANNIA ESTATES HOMEOWNERS ASSOCIATION, INC. BOARD OF DIRECTORS

C/O: C R Property Management | 14850 SW 26 Street, Suite 112, Miami FL 33185 | customerservice@crmanagementinc.com

Date: _____ Account #: _____
Name of Owner(s): _____ Email: _____
Property Address: _____
Home Phone: _____ Work / Mobile Phone: _____

No work or modification shall commence in advance of written approval by the Association. Any advance work prior to written approval will need to be rectified at the owner's expense.

Description of Request:

Approval is hereby requested to make the following modifications(s), alterations and/or additions:

- Exterior Paint Landscaping Other (Provide sample brochure)

For exterior Paint:

Current Color: _____ Requested Color and Number: _____

• Trim should be EXTRA WHITE for all colors; except EXTRA WHITE exterior paint, which is limited to PEWTER CAST (DARK GRAY)

Adjacent Neighbors' Colors: 1) _____ 2) _____

In order to process this application for the following modification requests, additional documents must be provided:

- | | | |
|---|--|--|
| <input type="checkbox"/> Addition | <input type="checkbox"/> Hurricane Shutters | <input type="checkbox"/> New Screen Enclosure |
| <input type="checkbox"/> New Front Door | <input type="checkbox"/> Roof White Flat Tile | <input type="checkbox"/> Wall / Fence |
| <input type="checkbox"/> Paver Path | <input type="checkbox"/> Patio | <input type="checkbox"/> Concrete Slab |
| <input type="checkbox"/> Driveway | <input type="checkbox"/> Pool | <input type="checkbox"/> Awning (Hunter Green/Royal Blue Only) |
| <input type="checkbox"/> Garage Door Modification | <input type="checkbox"/> Other (Provide sample brochure) | - Must be 3 ft. from fence |

- Lot survey with proposed modifications drawn on survey, including set back distance required
- The appropriate drawings must show both a Plan View and an Elevation.
- Specifications of the proposed materials must be included (color, style, type, etc.)
- Contractor's License and Certificate of Insurance

All permits required for the work described here will be pulled by the homeowner after the approval is received by the BEHA BOARD

Upon completion of project, please email us a picture of the completed job.

Insufficient and/or incomplete information will result in this application being on pending status and will be returned to you for completion and will not be considered for approval until it has been re-submitted complete.

Signature of Owner _____

Note: Approvals may take up to 30 days

***** For Board Use Only *****

Date of Completion _____

[] **Approved** Form valid for only 3 months after board approval date; any extensions to this date and changes made to original requests must be approved by the board.

[] **Pending Further Review** [] **Disapproved**

By: _____ Title: _____ Date: _____