



BRITANNIA ESTATES HOMEOWNERS ASSOCIATION, INC.

Board of Directors C/O: Loyalty Management Services Inc
|175 Fountainbleau Blvd, Suite 2-M5, Miami FL 33172 | britanniahua@lpm-services.info

VEHICLE REGISTRATION & TRANSPONDER REQUEST FORM

RULES:

- Vehicle transponder registration and decals are **exclusively** for vehicles domiciled in community.
- **APPROVED OWNERS & TENANTS CAN ONLY REGISTER A MAXIMUM OF THREE (3) VEHICLES PER HOUSEHOLD, UNLESS SPECIAL APPROVAL IS GRANTED BY THE BOARD, AND THAT IS DECIDED ON A CASE-BY-CASE BASIS.**
- Transponders will NOT be released for commercial vehicles, as commercial vehicles are not to be domiciled in the community.
- Vehicles for visitors, guests, workers, and relatives will NOT be issued transponder decals.
- Transponders will NOT be issued to tenants that DO NOT have an up-to-date lease agreement on file with the association. ONLY residents listed on up-to-date lease agreement can receive transponders.
- Driver's License and vehicle registration address MUST MATCH your Britannia address.
- If address on license needs updating, please contact Dept of Motor Vehicles to make any necessary changes.
- If you need a replacement transponder, the old transponder will need to be returned to management before a new one can be issued or affixed.
- Electric vehicles require that charging station be placed on the side of home (NOT front) or in garage, and cord should be discreetly stowed.
- Transponders, at the discretion of the board, will NOT be issued to vehicles that are in disrepair or unsightly.

INSTRUCTIONS:

- Complete **ALL** information requested on pgs 2-3 of the application. Any current/existing transponder #s and their vehicle info MUST be listed in the last section of form.
- **ATTACH color printouts of the following documents (please gather BEFORE submitting form):**
 - ☐ **Photo of driver's license**
 - ☐ **Copy of vehicle registration**
 - ☐ **Up-to-date/current lease agreement (if tenant)**
 - ☐ **Photos of the front and back of your vehicle**
- Include **\$15 per transponder** via Check or Money Order, payable to: *Britannia Estates HOA*.
- Make sure the application (entirely filled out), printouts of documents listed above, and check are all put into a **sealed, letter-sized envelope**.
- Turn in letter-sized envelope to guard house, to be placed in secure deposit box (please write your NAME & ADDRESS on *the outside of the envelope*)

THANK YOU FOR YOUR COOPERATION AND SUPPORT IN KEEPING OUR BRITANNIA COMMUNITY SAFE!



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VEHICLE REGISTRATION & TRANSPONDER REQUEST FORM

First Name: _____ Last Name: _____

Address: _____ Email: _____

Home Phone: _____ Work / Mobile Phone: _____

Please check ONE of the following:

☐ OWNER OR ☐ TENANT

of Transponders being requested – please indicate if NEW or a REPLACEMENT:

☐ 1	☐ New	☐ Replacement
☐ 2	☐ New	☐ Replacement
☐ 3	☐ New	☐ Replacement

Please fill out the following **ONLY** for the new or replacement transponder(s) being requested – if only requesting 1 transponder, you do NOT need to fill in Vehicle 2 and 3 spaces:

Vehicle 1:

Vehicle Make: _____ Vehicle Year: _____ Vehicle Tag: _____

Primary Driver's Name: _____

Vehicle 2:

Vehicle Make: _____ Vehicle Year: _____ Vehicle Tag: _____

Primary Driver's Name: _____

Vehicle 3:

Vehicle Make: _____ Vehicle Year: _____ Vehicle Tag: _____

Primary Driver's Name: _____



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How many transponders does your household already have? _____

Please list transponder #s, make, year, tag, & primary driver of EXISTING transponders:

Vehicle 1:

- ☐ Transponder #: _____
- ☐ Make: _____
- ☐ Year: _____
- ☐ Tag: _____
- ☐ Primary Driver's Name: _____

Vehicle 2:

- ☐ Transponder #: _____
- ☐ Make: _____
- ☐ Year: _____
- ☐ Tag: _____
- ☐ Primary Driver's Name: _____

Vehicle 3:

- ☐ Transponder #: _____
- ☐ Make: _____
- ☐ Year: _____
- ☐ Tag: _____
- ☐ Primary Driver's Name: _____